

**REQUEST FOR INTEREST  
AMPS HEARING OFFICER OPPORTUNITY  
2022-2026 COUNCIL TERM**

The Municipalities of French River, Killarney and St.-Charles have recently passed by-laws authorizing the use of an Administrative Monetary Penalty System (AMPS) to help in the enforcement of specific Municipal By-laws.

The Municipalities are jointly seeking a person to act as a Hearing Officer in accordance with the AMPS By-laws; French River 2022-32, Killarney 2022-32 and St.-Charles 2022-27. This Hearing Officer will be responsible for exercising the Power of Decision in the review of a Screening Decision in accordance with these By-laws and to conduct Hearings in accordance with the Statutory Powers and Procedures Act.

The following are not eligible for appointment as a Hearing Officer:

- (a) a member of Council;
- (b) an employee of the Municipality;
- (c) an Officer appointed to administer or enforce Municipal By-laws;
- (d) a relative or a person referenced in section (a), (b) and (c);
- (e) a person indebted to the Municipality other than:
  - (i) in respect of current real property taxes; or
  - (ii) pursuant to an agreement with the Municipality, the terms with which the person is in compliance.

Ideally the Hearing Officer will have

- knowledge of and experience in administrative law; and
- good communications and interpersonal skills.

The Hearing Officer will be required to be available at least one day in each quarter to be available for any Hearing requests. These requests could come from any resident in any of the Participating Municipalities. Meetings could be set up in person or could be conducted over video conference.

A Hearings Officer shall be remunerated at the rate established by Council and shall hold office for the term or remainder of the term of Council and further appointed for further terms if interested.

To submit your resume or for any inquiries, please contact the Chief Building Official for the Sudbury East Building and By-Law Services (SEBBS) at (705) 507-1177 or by email to [cbo@sebbs.ca](mailto:cbo@sebbs.ca).

Resumes will be accepted until a suitable candidate has been selected.

Thank you for your consideration.

