

MUNICIPALITY OF KILLARNEY
INFORMATION FACT SHEET
FINAL TAX BILLING
~ July 2018 ~

1. PROPERTY TAXES

Enclosed is your 2018 Final Property Tax Bill. On your 2018 Interim Tax Notice, the assessment shown was the 2017 value and you were charged 50% of the total taxes billed in 2017. Your 2018 assessment value is reflected on this final bill. The interim levy billed in January 2018 has been deducted from this final property tax bill. If there has been an improvement to your the property, omitted assessment, write-off etc., your property may be subject to a supplementary tax bill which will be issued later in the year. The Interim, Final and Supplementary (if applicable) levies, must be paid to constitute full payment of taxes for 2018.

2. FINANCIAL STATEMENTS

The 2017 Financial Statements are available at no cost to any taxpayer or resident of the municipality upon request.

3. 2018 TAX AND UTILITY DUE DATES

Your 2018 final tax instalments are due as follows:

September 4, 2018 & November 1, 2018

Your 2018 quarterly utility bills will be due on the following dates:

3rd Quarter: September 4, 2018

4th Quarter: December 3, 2018

4. HOW TO PAY YOUR TAX OR UTILITY BILLS:

a.) INTERNET or TELEPHONE BANKING:

You are able to pay your taxes and utility bills via the Internet or telephone banking. This service is only available through CIBC, TD Canada Trust, Royal Bank, Bank of Montreal, Scotiabank, Desjardins Credit Union and Credit Union Central of Ontario and TelPay. **If you are making a payment through TelPay, please contact the municipal office to advise of the payment. Unfortunately, the bank does not provide us with a report showing who made the payment nor a roll number to apply the payment.**

To make a payment, use your full 19 digit roll number which is located on your bill. Be sure to select Killarney, Ontario (**NOT MANITOBA**) in the Menu. Also, be sure to select the type of payment you are making in the menu. You must specify tax or utilities. Please do not combine your tax and utility payments together, as the bank does not provide us with a breakdown of the combined payment. When payments are entered on your account we do not know how much of the payment was for taxes and how much for utilities, please keep them separate so your account is credited correctly. **The roll number for both your taxes and utilities are the same.**

b.) AT THE MUNICIPAL OFFICE:

Taxes and utilities may be paid at the Killarney Municipal Office located at 32 Commissioner Street, Killarney, Ontario from Monday – Friday from 9 a.m. – noon and 1:00 p.m. – 4:30 p.m.

c.) INTERAC PAYMENTS:

The Municipality will accept payment by INTERAC Direct Debit for payment of tax and utility charges directly at the Municipal Office.

d.) CREDIT CARD:

The Municipality only accepts payment by Visa or Mastercard.

Option 1: Please complete the form included with your tax bill and return to the Municipal Office at 32 Commissioner Street, Killarney, Ontario P0M 2A0.

Option 2: Alternately, you may contact the Municipal Office directly by telephone at (705) 287-2424 to provide your credit card information to our staff.

Option 3: Complete the form and fax (705-287-2660) or email to jsolomon@municipalityofkillarney.ca.

PLEASE NOTE: For every tax bill issued, a NEW credit card authorization form must be completed. Example: 2 tax bills per year = 2 authorization forms.

e.) POST-DATED CHEQUES:

The Municipality also accepts post-dated cheques corresponding with the amounts and due dates printed on the stubs attached to your tax notice and utility billings.

f.) BY MAIL:

Make your cheque or money order payable to the Municipality of Killarney. Please include the invoice stub with your payment. Your cancelled cheque will be your receipt. **NO OTHER RECEIPT WILL BE ISSUED, UNLESS REQUESTED.** FOR YOUR PROTECTION, please record the Tax Roll Number on the front of your cheque. Cheques not honoured by your bank will result in a \$45.00 service charge added to your account. Please ensure that your cheques are properly completed and signed.

Please mail your payments early as **payments delayed in the mail and received after the due date are subject to a late payment charge.** Late payments will be subject to a charge of 1.25% on the first day of default (which is the day after the due date), and further penalties will be charged the first day of each month in which default continues. The Municipality has no authority to waive or alter a penalty and/or interest charge for any reason. **FAILURE TO RECEIVE A TAX NOTICE DOES NOT** relieve a taxpayer from payment of taxes nor from liability of 1.25% penalty for late payments.

Personal information is collected and used for municipal purposes only

5. WARD BOUNDARIES

The Municipality of Killarney is separated into two wards as follows:

A] WARD ONE is comprised of the following:

- Township of Rutherford and George Island
- Killarney Township
- Carlyle Township

- Hansen Township
- Goschen Township
- Sale Township
- Humboldt Township
- Attlee Township
- Kilpatrick Township
- The Islands annexed from Northeastern Manitoulin and the Islands on January 1, 2001

B] WARD TWO is comprised of the following:

- Travers Township
- Struthers Township
- Allen Township
- A portion of Bigwood Township
- A portion of Mowat Township
- The Unsurveyed Territory

C] WARD REPRESENTATION

Ward 1: 3 Councillors, Ward 2: 2 Councillors, Mayor elected at large.

Contact Information:

Mayor Virginia Rook - 705-857-1100 - grook@municipalityofkillarney.ca

Ward 1 Councillor Michael Reider - 705-665-1364 – mreider@municipalityofkillarney.ca

Ward 1 Councillor Eileen Lewis - 705-287-2584 – available by phone only

Ward 1 Councillor Nancy Wirtz - 705-626-5579 - nwirtz@municipalityofkillarney.ca

Ward 2 Councillor Pierre Paquette - 705-688-2961 - ppaquette@municipalityofkillarney.ca

Ward 2 Councillor Jim Rook - 705-857-1100 - jrook@municipalityofkillarney.ca

6. BUILDING AND BY-LAW SERVICES DEPARTMENT

The Municipality of Killarney has reached a Shared Service Agreement for Building and Bylaw Services with the Municipalities of St.-Charles, Markstay-Warren and French River. The department has been named Sudbury East Building and Bylaw Services (SEBBS).



The Chief Building Official will be available as follows:

Tuesdays and Thursdays* – Year-round (Please note that residents are encouraged to make appointments to meet with Building officials since time spent in Killarney will involve time in the office, and being out in the community on inspections. Also, if necessary, accommodations can be made for inspections on other days of the week.)

For any questions, or to obtain a building permit, please contact SEBBS anytime at 705-507-1177 or by email at sebbs@sebbs.ca.

It should also be pointed out that **building without a permit is against the law**. Permit fees are doubled if a person is caught building without a permit. In addition, that person is subject to be charged under the Provincial Offences Act. If you are unsure if you require a permit for your project, contact SEBBS. Failure to do so could prove costly and result in having to dismantle the construction if it contravenes applicable law, i.e. zoning, etc.

We look forward to working with you.

7. SEPTIC SYSTEM APPLICATION

Planning on building or renovating this year? Did you know that in addition to a Building Permit from the Municipality you first need to obtain a permit from the Public Health Sudbury and Districts for your sewage system?

It is the responsibility of the owner/contractor to either design a sewage system for a new construction or assess an existing sewage system prior to renovating an existing house or cottage.

Applications can be obtained from the Public Health Sudbury and Districts at 1300 Paris Street, Sudbury, Ontario, P3E 3A3 or telephone (705) 522-9200 ext. 398. Please be advised that applications, especially in the spring, take time to process, so allow sufficient time to obtain this permit prior to your proposed construction date.

8. PUBLIC WORKS:

All inquiries regarding Roadway Matters (Flooding, Snow Removal, Grading etc.), Landfill sites (Killarney, Hartley Bay or Key River), Recycling, Streetlight Repairs and By-Law Enforcement should be directed to the Public Works Department by telephone (705-287-1040) or email Public Works Superintendent Tony Nuziale at tonynuziale@municipalityofkillarney.ca.

9. LANDFILL SITE HOURS

Pamphlets indicating landfill site hours, fees and recycling programs for Killarney, Hartley Bay and Key River landfill sites are available at the Municipal and Public Works offices and on the Municipality's website at <http://www.municipalityofkillarney.ca/public-works/waste-management-recycling>.

When depositing waste, ratepayers ***must*** show the site attendant a valid silver garbage tag which has been issued to them the Municipality or must be a known ratepayer. **NOTE: If you do not have a silver garbage tag, please contact the Municipal Office during regular business hours and one will be provided to you.**

Tipping fees for the Killarney village site must be paid at the Municipal office. Tipping fees for other landfill sites are paid to the site attendant. All garbage disposed of in the landfill sites must be put in the designated areas posted by sign or directed by the attendant. Anyone not abiding by these instructions will be asked to leave the site with their garbage and/or reported to the public Works Superintendent/Foreman.

Fees for brown waste and some white goods are waived during Clean-Up Days 2018.

Fees for construction/demolition waste, tires, and items containing Freon are not waived.

Demolition, construction, and renovation waste will no longer be accepted at the Killarney village landfill site, even during Clean-Up Week. The site is very near its approved capacity and the Municipality has not yet received approval from the Ministry of the Environment and Climate Change to expand the licensed fill area. In order to ensure that there is adequate room to continue accepting regular household and commercial waste, the site is no longer accepting construction, renovation, or demolition waste.

Within Killarney Village: Friday, May 4th, 2018 to Sunday, May 13th, 2018 Inclusive
(During normal hours of operation.)

Outside of Killarney Village: Friday, July 13th, 2018 to Sunday, July 22nd, 2018 Inclusive
(During normal hours of operation)

10. ZONING BY-LAW / OFFICIAL PLAN

Any questions regarding zoning can be directed to Matthew Dumont at the Sudbury East Planning Board (1-877-540-7372) or locally at (705-967-2174). You can also visit the SEPB website at www.sepb.org.

11. KILLARNEY VOLUNTEER FIRE DEPARTMENT

The Municipality would like to advise all rate payers of the following:

- 1 - The Killarney Volunteer Fire Department provides LAND BASED services ONLY and provides fire suppression services to structural and non-structural fires that are accessible by a maintained road in the service area if and when there are sufficient numbers of trained volunteers to respond to the fire call. Properties which are water access only will not receive fire suppression services. Water crossings are not permitted due to municipal policy.

Effective immediately and until further notice, the Municipality is informing the residents of Killarney village that **ALL EMERGENCY FIRE RESPONSES** will be limited to exterior suppression only – and this will occur **ONLY** if we have the manpower available.

- 2 - a) Killarney Village (proper)

The Killarney Volunteer Fire Department will respond to fire calls provided there are a sufficient number of trained volunteers. They will respond to calls pertaining to all permanent structures, motorized vehicles, tents, boats and tent trailers located within the village proper (including Perry Avenue) that are land based and accessible by a maintained road.

- b) Up to Municipal Boundary Sign on Hwy 637

The Killarney Volunteer Fire Department will respond to fire calls provided there are a sufficient number of trained volunteers. They will respond to calls pertaining to all permanent structures, motorized vehicles, tents, boats and tent trailers located within the George Lake Campground area and the Chikanishing Creek Access Point, the furthest response point being 15 km from the Fire Hall with the Pumper and Tanker. The furthest response point for the rescue vehicle will be no further than the Municipal Boundary sign on Hwy. 637 that is accessible by a maintained road.

- 3 - The Municipality also has agreements in place with the following for the provision of fire services:

French River Fire Department

The Municipality of French River shall provide discretionary service and shall dispatch equipment and fire fighters as promptly as possible to answer calls to fires within the limits of the Townships of Bigwood and Allen in the Municipality of Killarney.

The Fire Chief or Officer in Charge shall retain discretion to only respond to those fire calls within Bigwood and Allen, which are readily accessible to fire prevention vehicles from Hwy. 69.

They will not respond to brush fires which are the responsibility of the Ministry of Natural Resources. They will respond to fire calls involving buildings or structures, vehicle fires and accidents, subject to the limitations outlined above.

Britt and Area Fire Department

The Britt Fire Department is responsible for all structures in the Municipality of Killarney, south of the French River, north of the Key River and east and west of the highway that are accessible by a maintained road.

This includes the French River Heritage Centre and all future structures that would fall in this geographic area.

Ministry of Natural Resources

The Municipality and the Ministry agree to begin suppression of a fire in the Crown Protection Area or Municipal Protection when either party is the agency arriving first at the fire and costs associated with such action will not be applicable until the agency responsible for that area is notified of the fire and a request for a continued action is made.

The agreement is to suppress grass, brush and forest fires. If the fire was heading towards a cottage, the Ministry may install a sprinkler system in an attempt to stop fire from spreading to the cottage. MNR will not action a cottage, as they are not trained in structural fires.

CARBON MONOXIDE:

What is Carbon Monoxide?

- Carbon Monoxide (CO) is known as the silent killer because it is an invisible, tasteless and odourless gas that can be deadly.
- CO is produced when fuels such as propane, gasoline, natural gas, heating oil or wood do not burn completely in fuel-burning appliances and devices such as furnaces, fireplaces, hot water heaters, stoves, barbeques, portable heaters and generators or vehicles.
- Over 80% of CO-related injuries and deaths in Ontario occur in the home (source: TSSA)

Symptoms of carbon monoxide poisoning?

- Exposure to CO can cause flu-like symptoms such as headaches, nausea and dizziness, as well as confusion, drowsiness, loss of consciousness and death.
- If someone in the household is experiencing symptoms of CO poisoning, get everyone out of the home immediately. Call the fire department or 9-1-1 from outside the home.

How to prevent the build-up of CO in your home?

- Ensure all fuel-burning appliances in your home are inspected annually. Visit www.COSafety.ca to find a registered contractor near you.
- Check that all outside appliance vents are not blocked.
- Never use a portable fuel-burning appliance inside (i.e. barbecues, portable heaters and generators).

CARBON MONOXIDE INSTALLATION REQUIREMENTS:

Carbon monoxide alarm installation requirements (as per the Fire Code as of October 15th, 2014):

- If your home has a fuel-burning appliance or an attached garage, install a carbon monoxide alarm adjacent to each sleeping area.
- If there is a fuel-burning appliance in your condo/apartment, install a carbon monoxide alarm adjacent to each sleeping area.
- If your building has a service room, carbon monoxide alarms must be installed in the service room and adjacent to each sleeping area of all condos/apartments above, below and beside the service room.
- If your building has a garage, carbon monoxide alarms must be installed adjacent to each sleeping area of all condos/apartments above, below and beside the garage.
- For added protection, install a carbon monoxide alarm on every storey of the home according to manufacturer's instructions.

COMPLIANCE WITH THE LEGISLATION WILL BE PHASED-IN:

- Single-family homeowners and property owners/tenants in buildings that contain no more than 6 suites will have a period of six months to comply (April 15, 2015).
- Residential occupancy owners of buildings with more than 6 suites have 12 months to comply (October 15, 2015).
- CO alarms that have already been installed must be maintained in accordance with the Fire Code effective October 15, 2014.

CARBON MONOXIDE ALARM TIPS:Testing and Replacing

- Landlords are responsible for installing and maintaining CO alarms in their rental units.
- Landlords are required to test CO alarms in rental units annually and when the battery is replaced, changes are made to the electric circuit or a change of tenancy occurs.
- It is against the law for tenants to remove the batteries or tamper with CO alarms in any way.
- Test CO alarms every month by pressing the test button.
- Replace batteries every year.
- Replace CO alarms according to manufacturer's instructions.

Know the Sound of the CO Alarm:

- Your CO alarm sounds different than your smoke alarm. Test both alarms monthly and make sure everyone in your home knows the difference between the two alarm sounds.
- Know the difference between the CO alarms' low-battery warning, end of life warning and an emergency alarm – consult the CO alarm manufacturer's instructions.

What to do if the CO Alarm Sounds:

- Exposure to CO can cause flu-like symptoms such as headaches, nausea and dizziness, as well as confusion, drowsiness, loss of consciousness and death.
- If your CO alarm sounds, and you or other occupants suffer from symptoms of CO poisoning, get everyone out of the home immediately. Then call 9-1-1 or your local emergency services number from outside the building.
- If your CO alarm sounds, and no one is suffering from symptoms of CO poisoning, check to see if the battery needs replacing, or the alarm has reached its “end-of-life”.

If you would like more information on Carbon Monoxide, please visit www.COSafety.ca. You must have a Carbon Monoxide detector on each level of your home. **It’s the law!**

10 TIPS FOR FIRE SAFETY:**1) Keep an eye on the stovetop**

Never leave cooking food on the stovetop unattended and keep a close eye on food cooking inside the oven. Always have a lid nearby to slide over a pan in case of fire. Cooking is the leading cause of home fire – the majority of stovetop fires happen because of unattended cooking.

2) Give Space Heaters Space

Keep fixed and portable space heaters at least one metre (three feet) away from anything that can burn. Heating is the leading cause of reported home fires during the winter months of December, January, and February.

3) Smokers need watchers

Encourage smokers to smoke outside. Provide sturdy, deep ashtrays and make sure cigarette butts and ashes are out before throwing them away. Smoking materials are the leading cause of fire deaths and the third leading cause of home fire injuries.

4) Keep matches and lighters out of reach

Keep matches and lighters out of the reach of children – up high in a locked cabinet. Children under age six are most likely to start fires while playing with matches and lighters.

5) Inspect Electrical Cords

Inspect electrical cords to make sure they are not pinched behind furniture, under rugs, or stretched. Replace cords that are cracked, frayed, have broken plugs, or have loose connections. Electrical distribution equipment is the fifth leading cause of home fires and the sixth leading cause of home fire deaths.

6) Be vigilant when using candles

Keep candles at least 0.3 metres (one foot) away from anything that can burn and put them out when you leave the room or go to sleep.

7) Have a home fire escape plan

Make a home fire escape plan and practice your plan at least twice a year so everyone knows what to do in a fire emergency.

8) Install smoke alarms

Install smoke alarms on every level of your home and outside all sleeping areas. Make sure everyone knows the sound of the alarm. If you sleep with bedroom doors closed, install interconnected alarms in the bedrooms so when one sounds, they all sound.

9) Test smoke alarms

Test alarms once a month and replace their batteries once a year, or when the alarm “chirps” to tell you its battery is low. Replace any smoke alarm that is more than ten years old. Replace smoke alarms that use long-life (10-year) batteries when the alarm chirps or fails to respond to periodic testing. The batteries in these units cannot be replaced.

10) Get low and go

If you must escape through smoke, crawl low on your hands and knees to your exit, keeping your head 0.3 to 0.6 meters (one to two feet) above the floor where the air is cleaner.

12. ASSESSMENT OF YOUR PROPERTY

The Municipal Property Assessment Corporation provides the Current Value Assessment (CVA) and the property description to the Municipality.

NOTE: Your assessment is determined by the Municipal Property Assessment Corporation (MPAC – Phone Number 1-866-296-6722 or website www.mpac.ca), it is not set by the Municipality of Killarney.

HOW MPAC ASSESSES PROPERTIES

In Ontario, most properties are valued using the **direct comparison approach**. This approach is used for residential properties and other property types that sell often on the open market. To establish your property’s assessed value, MPAC analyzes property sales in your area. This method is used by most assessment jurisdictions in North America.

When assessing a property, MPAC considers all of the key features that affect market value.

5 major factors usually account for 85% of a residential property’s value: location, lot dimensions; living area; age of the structure(s), adjusted for any major renovations or additions; and quality of construction.

MPAC conducted an assessment re-evaluation which took effect in 2017 for the 2017 – 2020 tax years. Your new assessment values are being phased in over four years (2017-18-19-20). These values would have been indicated on the 2016 Property Assessment Notice Form you should have received from MPAC. All property assessments have now been updated to a January 1st, 2016 valuation date. Section 19.2 of the *Assessment Act* was amended to provide that land is to be valued every four years.

In Ontario’s four-year assessment cycle, the next province-wide Assessment Update of all properties will take place in 2020, effective for the 2021-2024 property tax years. You should have received information from MPAC indicating your assessment for the next 4 year cycle.

It is important that any changes of address, ownership, school support, tenancy or matters affecting property valuations are brought promptly to the attention of the Assessment Office.

For any assessment related questions,

CALL: 1-866-296-MPAC (6722)

1-877-889-MPAC (6722) TTY

WEBSITE: www.mpac.ca

www.aboutmyproperty.ca

13. 2018 FINAL BILLING:

Your assessment increase/decrease or phase-in values in combination with the Municipal and Education tax rates will determine your 2018 property taxes.

The municipal tax rates for 2018 are indicated below:

Residential & Farm Properties: 2018 = 0.00777702 (up from the 2017 rate of 0.00773901)
Commercial Properties (Low Band): 2018 = 0.01000203 (up from the 2017 rate of 0.00982508)
Commercial Properties (High Band): 2018 = 0.01667005 (up from the 2017 rate of 0.01637513)
Commercial Properties (Vacant/Excess): 2018 = 0.00700142 (up from the 2017 rate of 0.00687755)
Industrial Properties: 2018 = 0.01166021 (up from the 2017 rate of 0.01160322)
Managed Forest: 2018 = 0.00194426 (down from the 2017 rate of 0.00193475)
Landfill: 2018 = 0.01083431 (down from the 2017 tax of 0.01255342)

The Province sets the school rates, for 2018 the changes are indicated below:

Residential & Farm Properties: 2018 = 0.00170000 (down from the 2017 rate of 0.00179000)
Commercial Properties (Low Band): 2018 = 0.00655077 (up from the 2017 rate of 0.00703551)
Commercial Properties (High Band): 2018 = 0.01091795 (down from the 2017 rate of 0.01172585)
Commercial Properties (Vacant/Excess): 2018 = 0.00458554 (down from the 2017 rate of 0.00492486)
Industrial Properties: 2018 = 0.01090000 (down from the 2017 rate of 0.01140000)
Managed Forest: 2018 = 0.000425 (down from the 2017 rate of 0.0044750)
Landfill: 2018 = 0.00503304 (down from the 2017 rate = 0.00621905)

NOTE

The majority of rate payers will notice an increase in their property assessment valuation due to the MPAC province-wide re-assessment. Any tax increase you experience on your 2018 tax bill will be a result of this four (4) year phase-in as well as an increase in the municipal levy. Please refer to the reverse side of your tax notice for more details.

14. GARBAGE COLLECTION FEE:

In late 2016, Council implemented an annual garbage collection fee of \$ 25.00 beginning in 2017. All properties classed as Residential by Municipal Property Assessment Corporation (MPAC) will be charged this annual fee. This fee has been added to your final tax bill, if applicable. All properties coded Vacant or Other, will be exempt from this fee. Basically, if you are currently eligible for free garbage tags, you will be charged the \$25.00 fee.

15. TO ALL WATER RATE PAYERS:

NOTICE REQUIRED IN ACCORDANCE WITH SECTION 12(3) OF O. REGULATION 459

This is to inform all water ratepayers that the Yearly Report for the period ending December 31, 2017 has been completed by OCWA.

The report is at the municipal office and available for anyone who wishes to view it. All water reports as well as weekly bacti reports for all years are also available at the Municipal Office.

We wish to bring to the attention of all ratepayers, that the water and sewer expenses are in no way reflected on the general municipal taxes. There are separate water and sewer billings to cover the full cost of managing the water and sewer system.

REMINDER: Commercial Business' are reminded to advise the Municipality in writing of any plans/alterations to their fixtures/dock taps etc. This letter must be submitted to the Clerk **no later than the end of February** in any given year to take effect for that billing year. If notification is received after the end of February, the previous years' units/billings will apply (unless there is an increase in fixtures).

16. WATER RESTRICTION BY-LAW

Just a reminder that according to By-Law No. 2005-25, the following water restrictions are in force at all times (not only during hot/dry conditions). The Ministry of Environment expects the municipality to enforce water conservation.

No person shall use water from the municipal waterworks for lawn and garden care in the Municipality of Killarney except as follows:

1. (a) The owner or occupant of a property bearing an even street number shall be permitted to use municipal water for lawn and garden care only on even numbered days of the month between **7:00 a.m. and 10:00 a.m. in the morning and 7:00 p.m. and 10:00 p.m. in the evening.**
- (b) The owner or occupant of a property bearing an odd street number shall be permitted to use municipal water for lawn and garden care only on odd numbered days of the month between **7:00 a.m. and 10:00 a.m. in the morning and 7:00 p.m. and 10:00 p.m. in the evening.**

The Municipality shall have the authority to prohibit the use of water supplied by the municipal waterworks throughout the entire system, or any part thereof, for lawn or garden watering, or in other residential outside use, when such action is deemed necessary for the specified time period.

No persons shall use water from the municipal waterworks for any outdoor use including lawn and garden watering in the affected parts of the village during a period of water ban as may be declared by the Municipality from time to time for portions or the entire village.

Any person, occupant or owner of a property who contravenes any provision of this Water Restrictions By-law shall be guilty of an offence and on conviction is liable to a fine as provided for under the Provincial Offences Act. A full copy of this By-Law can be viewed at the Municipal office.

17. PLUMBING OF SUMP-PUMPS

Residents are reminded that the practice of plumbing sump-pumps into their sewer line is prohibited by municipal by-law. This practice increases flows to the municipal sewage collection system and lagoon treatment cells. In recent years we have experienced several exceedances of lagoon capacity and all efforts must be taken to lessen the loading in order to remain in compliance with Ministry of Environment and Climate Change restrictions. Sump pumps can be plumbed to pump water to ditches as an alternative. If this problem is not resolved it may result in costly measures being forced upon the municipality, therefore your cooperation by stopping this practice would help avoid such a possibility.

18. ANIMAL CONTROL BY-LAW

On May 16th, 2012, By-Law No. 2012-26 was passed by Council relating to the control and keeping of dogs in the Municipality. This by-law authorizes that dogs running at large can be seized and impounded by a Rainbow District Animal Control Officer.

The License Fees are as follows:

Dog License Fee – 1 st Dog	\$ 20.00	Dog License Fee – 2 nd Dog	\$ 20.00
Seniors (over age 65).....	\$ 10.00		

Renewal License Applications can be picked up at the Municipal Office during regular business hours.

Late Renewals: Renewal License Applications must be submitted no later than **February 15th** of any given year. After this date, add \$10.00 to each late license fee.

Seeing Eye Dog.....	No charge	Replacement Tag.....	\$ 2.50
Hearing Ear Dog.....	No charge	Transfer.....	\$ 2.50

Animal Control Service Fees:

Dog Redemption – Impound Fee.....	\$ 50.00	Animal Surrender Fee.....	\$ 120.00
Per Diem Animal Maintenance Fee.....	\$ 15.00	Kennel License Fee.....	\$ 100.00

ALL FEES ARE SUBJECT TO HST

Also a reminder to respect your neighbor and keep your dog in your own yard and from running at large. Our Animal Control Enforcement Officer can ticket for this offence. **(See attached flyer for more details.)**

List of Fines are as follows:	Section of By-Law 2012-26:	Set Fine:
1. Failure to procure a license	Section 5	\$100.00
2. Failure to affix the dog license	Section 10 (1)	\$100.00
3. Misuse of a dog license	Section 10 (2)	\$100.00
4. Failure to notify change of ownership	Section 11 (2)	\$100.00
5. Failure to register a kennel	Section 14	\$100.00
6. Fail to prohibit dog from running at large	Section 15	\$100.00
7. Fail to clean up and dispose of dog excrement	Section 16	\$100.00
8. Fail to keep dog in good health	Section 20	\$100.00
9. Fail to provide outside enclosure	Section 21	\$100.00
10. Keep dog on improper chain or rope	Section 22	\$100.00
11. Fail to restrain a vicious dog	Section 24	\$300.00
12. Fail to notify change of address	Section 25	\$100.00
13. Permit/allow a dog to make a disturbing noise	Section 27	\$100.00
14. Forcibly retrieve dog from Animal Control (officer/vehicle)	Section 28 (1) (2)	\$100.00

In you have any dog complaints, please contact Rainbow District Animal Control directly at 705-673-3647 (DOGS)

For a complete copy of the by-law, please contact the Municipal Office.

19. KILLARNEY WEBSITE

The Municipal website can be accessed at www.municipalityofkillarney.ca. Council Agendas and Minutes are posted on the site as well as other public information. It is a more user-friendly site designed to provide information on municipal infrastructure, services, fees, and the most frequently requested policies and by-laws. The municipal website is for administrative purposes.

If you have photographs of scenery, activities, or services in your area of the Municipality that you would like to see posted on the municipal website, please send them electronically, to inquiries@municipalityofkillarney.ca Photographs must be in either JPG, GIF, or PNG format. Please also send information about where and when the photograph was taken, as well as who owns it. Before your photograph(s) can be uploaded to the website, you must sign a Release Form. A copy of the form can be sent to you by email, by fax, or by mail.

As per the Municipality's Website Policy, content which includes objectionable material is prohibited from appearing on the official website.

20. KILLARNEY HEALTH CENTRE

The Caring Wall has been in place for some time now and contributions are still being accepted for the building fund. Donations of \$ 300.00 or more will be commemorated on the Caring Wall.

If you wish to contribute to the Killarney Health Centre, please send your donation to:

*Killarney Health Centre Board
Attention: Fund Raising Committee
32 Commissioner St. Killarney, ON POM 2A0*

Donations of any amount are gratefully accepted and a (Canadian) tax receipt will be issued on request.

21. ARREARS

Please Note: Property owners that are currently in arrears for tax or utility billings are requested to contact the Municipal Office at (705) 287-2424 to obtain an updated amount owing. Interest of 1.25% is charged on the first day of each month in which default continues on any outstanding balances.

Changes to Tax Registrations under Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2017

Tax arrears certificate can now be registered in the second year of arrears as of May 30th, 2017. Previously, a tax arrears certificate could be registered if there were arrears owing on January 1 of the third year following that in which the taxes became owing (Municipal Act, 2001, s. 373(1)). In other words, if there were arrears owing from 2014 or earlier, a tax arrears certificate could be registered after January 1, 2017. A tax arrears certificate can now be registered if there were tax arrears owing on January 1 of the second year following that in which the taxes became owing. Therefore, if there were arrears owing from 2015 or earlier, a tax arrears certificate could be registered after January 1, 2017.

22. FITNESS CENTRE:

The Killarney Fitness Centre features an elliptical machine, treadmill, upright bike, recumbent bike, a multi-station gym and a variety of resistance training equipment. Operating hours for the Fitness Centre are as follows:

WINTER HOURS

(Labour Day to Victoria Day)

Monday – Friday: 7:30 am - 11:00 am

Tuesday – Thursday: 4:00 pm – 7:00 pm

Saturday and Sunday: CLOSED

SUMMER HOURS

(Victoria Day to Labour Day)

Monday – Friday: 7:00 am – 10:30 am

Tuesday – Thursday: 4:00 pm – 7:00 pm

Saturday and Sunday: CLOSED

(This schedule is subject to change)

Memberships can be purchased at the Municipal Office or you can pay a daily rate when you drop in. For more information about fitness centre hours of operation or fees, please contact the Municipal Office at 705-287-2424 or the Veteran's Memorial Hall at 705-287-2223.

23. RENTAL OF VETERAN'S MEMORIAL HALL:

Planning any special events or looking to rent a place to hold a meeting? The Veteran's Memorial Hall is fully equipped with kitchen, bar and 3 separate sections, it is able to cater to any of your needs.

For more information regarding fees, rental agreements and availability, please contact the Municipal Office at 705-287-2424.

24. NEW BY-LAWS

Also, new By-laws to provide standards for the maintenance and occupancy of properties and clean yards.

- The municipal building By-law was updated with the passing of Building By-law # 2018-17
- Property Standard By-law # 2018-18
- Clean Yard By-law # 2018-19

There are many new rules and regulations our permanent and seasonal resident must not adhere to as the by-laws will be enforced by the recently formed Sudbury East Building and By-law Services (SEBBS) Department that are shared with the municipalities of French River, St-Charles and Markstay-Warren. We suggest you visit the municipal website to become familiar with the new restrictions regarding for example:

- Land/yard maintenance
- Motor Vehicle Salvage
- Domestic and industrial waste
- Standing water
- Appliances

These by-laws can be obtained by calling the Municipal Office at 705-287-2424.

25. ACCESSIBILITY PLAN

The plan is located at the Municipal Office for viewing and a copy will be made available upon request.

Should you require any materials sent in an alternate/accessible format, please let advise the Municipal office.

THE MUNICIPALITY OF KILLARNEY**IMPROVEMENTS TO EFFICIENCY AND EFFECTIVENESS
REPORT FOR THE YEAR 2017**

INTRODUCTION:

The following report has been compiled in accordance with the Municipal Act, S. O. 2001 C. 25, as amended.

Municipal Rental Properties:

The Municipality replaced windows and eavestrough at the Municipal owned properties to upkeep the structures and provide efficiencies.

Roads:

The Municipality conducted upgrades to several culverts on Hartley Bay Road as well as upgrades to Bay Street with the assistance of an OCIF grant to improve public safety.

Killarney Landfill:

Continued to work on upgrades to the Killarney Landfill for future expansion with the assistance of a SCF (Small Communities Fund) grant in the amount of \$829,536.00.

Fire Department:

Purchased six (6) standard oxygen tanks and 4 extra cylinders for the fire department which will provide additional protection for volunteer firefighters responding to fire calls.

Key River Helipad:

The Municipality provided \$50,000 to the Key River Area Association for improvements to the Key River Helipad which provides Ornge the capability to land at the helipad safely during daylight hours as well as for night time landings.

Museum Intern:

The Municipality received a grant from NOHFC for a Heritage and Culture Project Coordinator Intern for a one (1) year contract funded by the government in the amount of 90%. This person is working on cataloguing various museum artifacts as well as organizing heritage information given to the Municipality.

Shared Services:

The Municipality continues to work in collaboration with the municipalities of French River, St. Charles and Markstay-Warren to share the services of a building/by-law enforcement department; audit services, etc. We are continuing to investigate group purchasing as well as the procurement of services for insurance. By working together there is a reduction in expenses for all four municipalities.

Financial Statements:

The 2017 Financial Statements are available at no cost to any taxpayer or resident of the municipality upon request.

2018 ELECTION YEAR:



NOTICE OF NOMINATION FOR OFFICE MUNICIPAL ELECTIONS 2018

Notice is hereby given to the Municipal Electors of the

MUNICIPALITY OF KILLARNEY

that nominations for the offices of Mayor and Councillor may be made by completing and filing, in the office of the Clerk, nominations in the prescribed form.

MAYOR (1)

3 COUNCILLORS – WARD 1

2 COUNCILLORS – WARD 2

NOMINATIONS

A person can only become a candidate during the Nomination Period. The Nomination Period starts on **Tuesday May 1, 2018** and ends on **Friday July 27, 2018 at 2:00 pm**. Nomination papers will not be accepted after the deadline.

Nomination papers must be signed by the candidate and filed in person or by an agent (no fax or email) during regular business hours.

The Endorsement of Nomination form requiring 25 signatures is not necessary as eligible voters in the Municipality of Killarney total less than 4,000.

Nominations must be filed at the Municipal Office, 32 Commissioner St., Killarney, Ontario during the period:

- **Tuesday May 1, 2018 through to Thursday July 26, 2018, Monday to Friday (statutory holidays excepted) between 9:00 am to Noon and 1:00 pm to 4:30 pm.**
- **Friday July 27, 2018 (Nomination Day) between 9:00 am and 2:00 pm. On Nomination Day, candidates must make their presence known to the Clerk prior to 2:00 pm.**

Nomination papers will not be accepted after the deadline.

Nominations may be made by completing and filing, in the office of the Clerk, the prescribed nomination form along with acceptable identification (must be valid and contain the candidate's name, a photo I.D., qualifying address and signature), the prescribed nomination filing fee (\$200 for the Office of Mayor, \$100 for all other offices), and such other documentation as required for the filing process. The filing fee is

payable by cash, debit, credit card (VISA or Mastercard only), certified cheque or money order made payable to The Municipality of Killarney.

If, after having filed a nomination form, a candidate wishes to file a nomination for a different office in the same election, the first nomination shall be deemed to have been withdrawn at the time the second nomination is filed. The filing fee is deemed to have been paid with the latest filing if the two nominations are for the same council/board unless changing offices.

If a greater number of candidates are certified than are required to fill the said office, there will be an election. If the number of nominations for an office is less than the number of candidates to be elected an additional Notice of Nomination will be advertised with postings on the Municipal office bulletin boards as well as on the website. Additional nominations may be filed only between 9:00 am and 2:00 pm on the Wednesday following Nomination Day (August 1, 2018) in the office of the Clerk.

VOTING DAY - Monday, October 22, 2018 (10:00 AM to 8:00 PM)

New in the 2018 Municipal Election – Voters in the Municipality of Killarney will be voting electronically, by internet or telephone.

For further information, please contact:

Candy K. Beauvais, Clerk-Treasurer

32 Commissioner Street

Killarney, ON P0M 2A0

T: 705-287-2424 ext. 203

cbeauvais@municipalityofkillarney.ca

ORIGINAL DOCUMENT SIGNED

Dated this 12th Day of April, 2018

Candy Beauvais, Clerk-Treasurer

CANDIDATES:

Persons wishing to seek elected municipal or school board office should read the relevant legislation and regulations for qualifications required for the office, e.g., the *Municipal Act, 2001*, the *Education Act*, and the *Municipal Election Act, 1996*.

It is the responsibility of the candidate to determine whether he or she is qualified to be elected to and hold office.

Candidates can only be nominated for one office on a municipal council or school board in the Province of Ontario at a time. If person is nominated for a second office, the first nomination is deemed to be withdrawn.

QUALIFICATION – MUNICIPAL OFFICE:

A candidate for municipal office must, upon nomination, be a qualified municipal elector and fulfill all of the following requirements:

- A resident of the municipality, a non-resident owner or tenant of land in the municipality or the spouse of such non-resident owner or tenant;
- A Canadian citizen;
- At least 18 years old;
- Not legally prohibited from voting; and
- Not disqualified by any legislation from holding municipal office.

NOTE: A candidate, if nominated, must remain qualified throughout the election and, if elected, throughout the term of office.

Municipal Employees

An employee of a municipality who wishes to run for office in the municipality that is their employer must take an unpaid leave of absence prior to being nominated. If elected, the employee must resign his or her employment with the municipality.

Persons Not Eligible to Run for Municipal Office

The following persons **are disqualified** from being elected to municipal office:

- Any person not eligible to vote in the municipality;
- An employee of a municipality unless he or she
 - Takes an unpaid leave of absence before being nominated, and
 - Resigns, if elected to the office
- A judge of any court
- A member of the Legislative Assembly of Ontario, a Senator or a member of the House of Commons; or
- An inmate of a penal or correctional institution under sentence of imprisonment.

VOTER IDENTIFICATION

The Voter's List

Your name must be on the voters' list in order for you to cast a ballot.

The voters' list is prepared in several steps:

1. A preliminary list is created by the Municipal Property Assessment Corporation (MPAC) based on data it keeps on home ownership and tenancy. If you have moved since the last election, you should contact MPAC to make sure they have your current information: **1-866-296-MPAC (6722)**.
2. The preliminary list is sent to the municipal clerk during the summer prior to the election. The clerk can correct any errors on the list until September 1. On September 1, the corrected list becomes the voters' list.
3. If you are not on the voters' list, or if your information is incorrect (for example, you are listed at an old address), you may apply to have your name added or your information corrected. This may be done beginning on the Tuesday after Labour Day (September 2, 2014) until the close of voting on October 27. You may be asked to show identification to establish that you are eligible to vote.

NOTE: You can also visit the municipal website at www.municipalityofkillarney.ca, click on VOTE which will take you to the 2018 Election info page. Then click on the green box "on the List to Vote" and follow the instructions. You may also go to www.voterlookup.ca.

ELIGIBILITY TO VOTE

Who can vote in a municipal election?

In order to vote in any municipal election in Ontario, you must, on voting day, be aged 18 or older and a Canadian citizen.

You must qualify to vote in your municipality. There are several ways to do this:

1. *As a resident elector*

Your residence is where you live. If you live in a municipality, then you are eligible to vote in that municipality's election. You are only allowed to have one residence.

2. *As a non-resident elector*

If you live in one municipality, and own or rent property in another municipality, you are eligible to vote in each municipality's election.

3. *As the spouse of a non-resident elector*

If your spouse qualifies as a non-resident elector in a municipality, then you can also vote in that municipality's election.

It can sometimes be complicated to determine whether you qualify as a non-resident elector. The *Municipal Elections Act, 1996* says that you must be an "owner or tenant" of land. For example, if you have a cottage that is actually owned by a trust, or a business premises that is owned by your business and not by you personally, then you are not considered to be the owner of the land, and would not be eligible to vote. If you have questions about whether you would be qualified to vote as a non-resident elector in a municipality, you should contact the clerk for further information.

Ineligible Voters

The following cannot vote in a municipal election:

- A person serving a sentence of imprisonment in a penal or correctional institution;
- A corporation;
- A person convicted of a corrupt practice for an election held within four years of voting day, or;
- A person who is acting as an executor or in any other representative capacity (e.g., power of attorney), cannot vote on behalf of the person they are representing.

Number of Votes

A voter is only entitled to vote once in a municipality and once in a school board even if the voter has more than one qualifying property address within the municipality or school board. The place where they vote is where they reside. In a municipality with wards, if a voter resides in one ward but has other properties in different wards in the same municipality, he or she may only vote in the ward where he or she resides. A voter may only have one permanent residence.

Students

There is a special rule for students who may be living away from home while they attend school. If you are a student and consider your “home” to be the place where you live when you are not attending school (i.e. you plan on returning there), then you are eligible to vote in both your “home” municipality and in the municipality where you currently live while attending school.

Wards

Our municipality has two wards, therefore, you must vote in the ward where you reside. If you also are the owner or tenant of a property in another ward, you are not permitted to vote in that ward instead.

If you are a non-resident elector, and you are the owner or tenant of properties in more than one ward in the municipality where you do not reside, you must choose which ward you wish to vote in. You should make sure that you are on the voters’ list for that qualifying address.

Getting on the Voters’ List

If an eligible voter is not on the voters’ list, she/he may, beginning on September 1st, 2018 until the close of voting on October 22, 2018.

- Fill out an application and file it with the clerk by mail or in person;
- the clerk requires identification from the eligible voter in order to add the voter to the voters’ list.

Copies of the Voters’ List

Voters’ lists are only available to candidates upon written request. Voters’ lists may only be used for election purposes.

KEY DATES

Nomination and campaign period begins	May 1, 2018
Nomination day (last day to be nominated)	July 27, 2018
Getting on Voter’s List	September 1 to close of voting on October 22, 2018
Final day for withdrawal of nomination	July 27, 2018 before 2:00 P.M.
Voting Day	October 22, 2018
Council – Four (4) year term begins	December 1, 2018
Campaign period ends	December 31, 2018
Financial filing deadline	March 29, 2019

Municipality of Killarney
 PERFORMANCE MEASURES YEAR ENDED DECEMBER 31, 2017
 Year 2017 Information Report

GENERAL GOVERNMENT

Operating costs / total costs for governance and corporate management: \$ 792,591

FIRE

Operating costs / total costs for fire services: \$ 72,851

POLICE

Operating costs / total costs for police services: \$ 210,060

BUILDING SERVICES

Operating costs / total costs for building permit and inspection services: \$ 34,608

Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal:

Houses	6.5
Small Commercial/Industrial Buildings	3.5
Large Residential/Commercial/Industrial/Institutional Buildings	N/A
Post-Disaster Buildings	N/A

TRANSPORTATION

Operating costs / total costs for paved (hard top) roads: \$ 29,906

Operating costs / total costs for unpaved (loose top) roads: \$ 43,551

Operating costs / total costs for bridges and culverts: \$ 8,241

Operating costs / total costs for winter maintenance of roadways: \$ 34,009

Percentage of paved lane kilometres where the condition is rated as good to very good: 83%

Percentage of bridges and culverts where the condition is rated as good to very good: N/A

Percentage of winter events where the response met or exceeded locally determined municipal service levels for road maintenance: 100%

SOLID WASTE

Operating costs / total costs for garbage collection: \$ 6,433

Operating costs / total costs for garbage disposal: \$251,349

Operating costs / total costs for solid waste diversion: \$ 64,356

Number of wastewater main backups (lagoons) 0

Amount of wastewater treated (lagoons) 127.61 Mega Litres

Amount of wastewater discharged (lagoons) 127.61 Mega Litres

Amount of wastewater untreated (lagoons) 0.52 Mega Litres

Amount of treated water at the Water Treatment Plant 77.41 Mega Litres

Number of water main break at the Water Treatment Plant 0

Amount of kilometres of pipes for water distribution 5 KM

PARKS AND RECREATION

Operating costs / total costs for parks:	\$ 7,729
Operating costs / total costs for recreation programs:	N/A
Operating costs / total costs for recreation facilities:	\$ 223,431

LIBRARY SERVICES

Operating costs / total costs for library services:	\$ 1,066
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Total costs = operating costs plus interest on long-term debt and amortization on tangible capital assets